

VA HPS Chapter Business Annual Meeting

April 27, 2018 at the Emily Couric Clinical Cancer Center
1240 Lee St, Room A and B, Charlottesville, VA 22903

I. The chapter webmaster needs to contact the HPS webmaster to update our page.

A. HPS (<http://hpschapters.org/>) webmaster is Ruediger (Ruedi) Birenheide

1. Available @ ruedi@birenheide.com,

B. Our webmaster is Brett Kulhanek

1. Available @ brettkulhanek@gmail.com

2. Role needs more definition:

a) *Provide specific responsibilities (in by laws?)*

b) *Webmaster training / expectations:*

(1) Officers & council provide instructions & feedback by ()

(2) Mentor w/ webmaster experience (who?)

(3) (Any other ideas?)

C. Chapter website items to be updated:

1. Names/contact info for officers are out of date.

a) *Secretary will email current officers/council and provide Webmaster updated list by 6/22/18.*

b) *See item II*

2. Members requested a method to check status of membership on the chapter webpage

a) *Quite a few people thought they were current on membership, but apparently are not.*

b) *Secretary and Treasurer should probably draft a spreadsheet and along with webmasters, decide on revision and access control for anything available to the public.*

(1) May also be able to better coordinate each role's efforts for a live but more private document to share between them.

D. There was a recommendation to create a "google group" or "Facebook group" to make chapter communication easier.

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- II. BJ Thompson resigned. The proposed new President to succeed Tanya will be Joe Sorcic but he will only serve 1 year.
- III. October 2018 – the Baltimore Washington Chapter is hosting an event for Boy Scouts and Girl Scouts on the NS Savannah in Annapolis. Volunteers are needed.
 - A. Tanya will email the details for this event.
- IV. We need a venue for the 2019 Annual Meeting, in the Tidewater vicinity.
- V. Need nominations for President-Elect. We didn't have any at the meeting.
- VI. It was decided that council members will serve another year.
- VII. The chapter is not currently operating in accordance with our by-laws.
 - A. New volunteer committee to review bylaws for chapter / review last committee's efforts
- VIII. May not have had a quorum for the meeting (20% of current members).
 - A. Need to send out electronic ballot measures/surveys to vote on propositions