VA HPS Chapter Business
Annual Meeting

April 27, 2018 at the Emily Couric Clinical Cancer Center
1240 Lee St, Room A and B, Charlottesville, VA 22903

I. The chapter webmaster needs to contact the HPS webmaster to update our page.

A. HPS (http://hpschapters.org/) webmaster is Ruediger (Rudi) Birenheide
   1. Available @ ruedi@birenheide.com.

B. Our webmaster is Brett Kulhanek
   1. Available @ brettkulhanek@gmail.com
   2. Role needs more definition:
      a) Provide specific responsibilities (in by laws?)
      b) Webmaster training / expectations:
         (1) Officers & council provide instructions & feedback by (_)
         (2) Mentor w/ webmaster experience (who?)
         (3) (Any other ideas?)

C. Chapter website items to be updated:
   1. Names/contact info for officers are out of date.
      a) Secretary will email current officers/council and provide Webmaster updated list by 6/22/18.
      b) See item II
   2. Members requested a method to check status of membership on the chapter webpage
      a) Quite a few people thought they were current on membership, but apparently are not.
      b) Secretary and Treasurer should probably draft a spreadsheet and along with webmasters, decide on revision and access control for anything available to the public.
         (1) May also be able to better coordinate each role’s efforts for a live but more private document to share between them.

D. There was a recommendation to create a “google group” or “Facebook group” to make chapter communication easier.
II. BJ Thompson resigned. The proposed new President to succeed Tanya will be Joe Sorcic but he will only serve 1 year.

III. October 2018 – the Baltimore Washington Chapter is hosting an event for Boy Scouts and Girl Scouts on the NS Savannah in Annapolis. Volunteers are needed.
   A. Tanya will email the details for this event.

IV. We need a venue for the 2019 Annual Meeting, in the Tidewater vicinity.

V. Need nominations for President-Elect. We didn’t have any at the meeting.

VI. It was decided that council members will serve another year.

VII. The chapter is not currently operating in accordance with our by-laws.
   A. New volunteer committee to review bylaws for chapter / review last committee’s efforts

VIII. May not have had a quorum for the meeting (20% of current members).
    A. Need to send out electronic ballot measures/surveys to vote on propositions