

BY-LAWS OF THE SAVANNAH RIVER CHAPTER HEALTH PHYSICS SOCIETY

ARTICLE I – NAME AND JURISDICTION

The name of the organization shall be the Savannah River Chapter of the Health Physics Society and hereinafter shall be designated as the Chapter. All actions of the Chapter shall be in accord with all By-Laws and Rules of the National Health Physics Society, hereinafter designated as the Society, as they pertain to Chapters of the Society. Although membership of the Chapter is primarily from the Central Savannah River Area in Georgia and South Carolina, the Chapter membership is not limited to a specific geographical area.

ARTICLE II – OBJECTIVES AND PURPOSES

Section 1. The primary objective of the Chapter is the development of scientific knowledge and practical means for the protection of man and the environment from harmful effects of radiation, while encouraging its optimal utilization for the benefit of humankind.

Section 2. The activities of the Chapter are those appropriate to the accomplishment of the primary objective and its purpose will be to aid in the work of Health Physics, to improve dissemination of information between individuals in this field and related fields, to improve public understanding of the problems and needs in radiation protection, and to promote and improve Health Physics as a profession.

ARTICLE III – MEMBERSHIP

Section 1. The Membership Committee may elect to membership in the Chapter reputable persons who have an interest in developing and promoting the science and philosophies of Health Physics. These persons will have full voting rights.

Section 2. Any person who is a member of the Society automatically becomes a member of the Chapter upon payment of dues in accordance with Article VII of the By-Laws.

Section 3. Applications of membership shall be made on a form approved by the Membership Committee.

Section 4. Dues become payable on the first day of July of each year.

ARTICLE IV – OFFICERS

Section 1. The President will preside over the meeting of the Chapter and may appoint other individuals to assist in the conduct of meetings. The President shall appoint necessary committees and automatically become an ex-officio member of these committees. The retiring President should submit a report, written or oral, on the “State of the Chapter” to the new President when they take office. The President shall serve for a term of one-year.

Section 2. The President-elect shall perform duties as delegated by the President, and in the absence of the President, will assume the duties of the President. The President-elect shall serve for a term of one-year at which time he/she advances to President.

Section 3. The Secretary-Treasurer shall keep a record of all transactions and meetings of the Chapter. The Secretary-Treasurer shall be the custodian of all monies of the Chapter, shall receive all monies due the Chapter, and shall pay all authorized bills against the Chapter. The Secretary-Treasurer shall turn over to the Secretary-Treasurer-elect all funds and properties of the Chapter when the President-elect moves to the Chapter President. The Secretary-Treasurer shall serve for a term of one-year.

Section 4. The President and President-elect of the Chapter shall be members in good standing of the Health Physics Society. The Chapter will pay, at their request, base Society dues for the current President and President-elect.

Section 5. No person shall serve in more than one elected office concurrently. There are no term limits for any elected office.

Section 6. Two chapter members should be selected by the Executive Committee to represent the Chapter at the Society Chapter Council Meetings.

ARTICLE V – NOMINATING PROCEDURE

Section 1. The Nominating Committee shall submit recommendations to the Secretary of the Chapter not later than May 1. The recommendations shall include names of the nominees and the office for which nominated.

Section 2. No member shall have their name placed in nomination without their consent.

ARTICLE VI – VOTING PROCEDURE

Section 1. The Secretary-Treasurer shall prepare and distribute all letter ballots involving a membership vote. One ballot, copies of any proposed amendments to the Constitution, and complete voting instructions shall be sent to each eligible voting member for the Chapter. The voting instruction shall include the date for closing the ballot which shall be thirty (30) days following the mailing of the ballot.

Section 2. In lieu of the paper ballot system described in Section 1, electronic voting may be employed with the approval of the Executive Committee. The Secretary-Treasurer shall be in charge of the electronic voting and will determine the most efficient manner to carry out the voting.

Section 3. The ballots/electronic results shall be returned to the Secretary-Treasurer.

Section 4. The Secretary-Treasurer shall count the ballots/electronic votes and notify the President of the election results.

Sections 5. When authorized by the President, the Secretary-Treasurer shall notify the membership of the election results; normally within thirty (30) days following the closing of the election.

ARTICLE VII – FINANCIAL

Section 1. Membership dues shall be five (5) dollars per year.

Section 2. All funds shall be paid into the Office of the Secretary-Treasurer where they shall be entered in the books of the Chapter and deposited in a savings intuition to be determined by the Executive Committee.

Section 3. All expenditures shall be authorized by the President.

Section 4. Should the Chapter disintegrate, all funds of the Chapter shall become the property of the Society.

ARTICLE VIII – COMMITTEES

Section 1. The Executive Committee shall consist of the President, President-elect, Secretary-Treasurer, and the four (4) most recent living Past Presidents, if they are willing to serve. The President shall serve as the Chairperson. The Executive Committee is the governing body of the Chapter, and as such shall exercise control over all funds, properties, activities, and policies in accordance with the Constitution and By-Laws governing these matters. In the case where past presidents are unable to fill the committee positions, replacements shall be elected per Article VI.

Section 2. Other committees may be formed to assist the officers and other groups within the Chapter in the development and administration of programs, projects, policies and so forth. Each year, the membership of such committees is dissolved June 30. It shall be the responsibility of the officers to reconstitute committees as required.

Section 3. Any member shall be eligible to serve on a committee and there shall be no limit to the number of terms that a person may serve except in those cases where specifically forbidden by the Constitution or By-Laws. The membership of a sub-committee shall be subject to the approval of the Standing Committee from which the sub-committee originates.

Section 4. The Chairperson of a Standing Committee shall be named by the President. A sub-committee Chairperson may be named by the Standing Committee from which the sub-committee originates.

Section 5. The membership of the Standing Committees of the Chapter shall be appointed by the Chairpersons of the Standing Committee. The membership of the Standing Committees shall be named at the last meeting prior to July 1.

Section 6. Standing committees shall be constituted by the direction of the President. Some, or all, of the following Standing Committees may be constituted and/or combined within a given Chapter year:

- a. Membership Committee: The committee shall review applications for memberships in the Chapter and accept or reject applicants. It shall maintain mailing lists for all members in good-standing.
- b. Nominating Committee: The committee informs itself of the provisions of Article V of the Constitution and of Article V and VI of the By-Laws which govern the nominating and voting procedure. The committee shall solicit nominations for elected positions from the current Chapter membership.
- c. Program Committee: The committee shall be responsible for arranging all details of all meetings and providing the Publicity Committee with information for the meeting announcements.
- d. Publicity Committee: The committee shall be responsible for all Chapter announcements. It shall create and issue the Chapter Newsletter and meeting announcements.

- e. Roscoe Hall Scholarship Committee: The committee leads the fundraising efforts for the scholarship and solicits nominees from students enrolled in the undergraduate Health Physics Program at Francis Marion University and in the graduate program at Clemson University. The committee forwards nominees to the Executive Council for voting. One student from each university is awarded a scholarship annually.
- f. Education Outreach Committee: The committee looks for opportunities to provide educational outreach to students, teachers, and the general public. The committee utilizes resources from both the Chapter and Society to accomplish this task.

ARTICLE IX – MISCELLANEOUS

Section 1. The Fiscal Year defined – The fiscal year shall be July 1 through June 30.

Section 2. Rules of Procedure – Robert’s Rules of Order shall be the guide for any parliamentary procedure not especially provided for in the said rules of the Chapter.

ARTICLE X – AMENDMENTS

Section 1. The By-Laws may be amended by majority vote of the membership present at a scheduled and publicized meeting.

Section 2. The membership shall be informed of all amendments to the By-Laws within thirty (30) days following their adoption.

Section 3. Ballots for amending the Constitution shall be prepared and handled in accordance with Article VI of the By-Laws.