Bylaws of the Power Reactor Health Physics Section of the Health Physics Society

Adopted 1984
Revised 2012

ARTICLE I
OBJECTIVES

Section 1 The objectives of the Power Reactor Health Physics Section (hereinafter designated as the Section) are to:

• advance the practice of radiation safety at power reactors,
• encourage the highest standards of professional ethics and integrity in the practice of radiation safety at power reactors,
• enhance communication among professional and technical people involved in radiation safety at power reactors, and
• communicate the safety and benefits of power reactors.

ARTICLE II
MEMBERSHIP

Section 1 Membership in the Power Reactor Section is limited to active Members (Plenary, Associate, Fellow, Student, Emeritus, or Life) or Section Members of the Health Physics Society.

Section 2 Section Members of the Health Physics Society will receive the HP News, but not the Journal. Section Members may not vote for Health Physics Society Officers unless their Society membership category allow it, but all Section members may vote for Power Reactor Section Officers.

Section 3 A Member of the Health Physics Society becomes a Member of the Power Reactor Section upon payment of all dues and fees and fulfilling other requirements as may be established by the Board.

Section 4 Each Member is entitled to:

• one vote on all matters brought before the Section,
• identification as a Section Member,
• hold office, however the President and President-Elect shall be voting members of the Society
• all other rights, privileges and benefits of the Section.

Section 5 By a majority vote of the Board an individual may be classified as a "Life Member" of the Section. Life Member status provides special recognition of a Power Reactor Health Physicist and exempts the individual from payment of Section dues.

Section 6 Section dues are payable directly to the Health Physics Society. Membership ceases when any member fails to meet any dues requirements in the calendar year in which the dues become payable.
ARTICLE III
EXECUTIVE BOARD

Section 1 The Executive Board (hereinafter designated as the Board) is the governing body of the Section and as such will establish all dues and fees and exercise control over all funds, properties, activities, and policies of the Section in accordance with the ARTICLES OF INCORPORATION and BYLAWS of the Section.

Section 2 The Board, when fully constituted consists of ten members elected by the membership of the Section and one ex-officio member as follows:
- President,
- President Elect,
- Secretary,
- Executive Secretary (ex-officio)
- Treasurer,
- Six Directors.

Section 3 All members of the Board (except the Executive Secretary) are elected by and from the Members and serve until their successors are chosen and take office.
- The President-Elect serves for a term of two years then advances to the office of President for a two-year term.
- The Secretary and the Treasurer each serve four years terms; their tenures of office will not run concurrently.
- Directors serve a four-year term; the terms are staggered to allow three vacancies every two years.
- The Executive Secretary may be appointed by the Board. The term is determined by the Board.

Section 4 The terms of the newly elected officers and directors begin at the annual meeting following their election to office.

Section 5 A vacancy occurs on the Board when a member:
- resigns from office,
- accepts another office or position on the Board,
- ceases to be a member of the Section, or
- cannot discharge the obligations of the office.

Section 6 In the event of a vacancy on the Board, the President may appoint a Member to fill the unexpired term.

Section 7 No person may hold more than one office at a time nor serve two consecutive terms unless the initial term was an appointment to fill out the unexpired term of an elected person.

Section 8 Un-excused absence from two consecutive annual meetings of the Board is ordinarily grounds for removal from office by vote of the Board.
Section 9  Meetings of the Board

- The Board shall hold at least one annual meeting each year. The time and place shall be determined by the Board.
- Special meetings of the Board may be called by the President or by a majority of the Board. These special meetings may be conducted in person, via conference call, electronic mail, or INTERNET or any combination of these options.
- A Board Meeting quorum is 50% of its Voting Members.
- An absentee Board Member may be represented by a proxy who has a signed letter of authorization. This proxy is not included when determining a quorum, but has voting privileges.
- All actions and decisions made at meetings of the Board require a simple majority of those members present and voting.
- Board meetings are open to Section members. Guests may also attend with the advance approval of the President.
- In questions pertaining to conduct of meetings of the Board not covered by the Bylaws or formally established policies of the Section, Roberts Rules of Order shall prevail.

ARTICLE IV
OFFICERS

Section 1  The President is the principal administrative officer of the Section. The duties of the President are to:
- preside over all meetings of the Section,
- appoint committee members subject to approval of the Board,
- coordinate all activities under the auspices of the Section.
- Coordinate the preparation and submittal of the annual report to the Society Board summarizing the activities of the Section.

Section 2  The President-Elect shall perform duties as delegated by the President and, in the absence of the President, shall assume the duties of the President.

Section 3  The Treasurer is responsible for the proper accounting of all assets of the Section. The Treasurer may be assisted by the Executive Secretary as authorized by the Board. The duties of the Treasurer are:
- submit a financial record of the Section to the Board annually,
- bill and collect all funds due the Section,
- pay all obligations of the Section,
- assure administration of Section funds,
- transfer all funds and properties of the Section under his or her control to the new Treasurer,
- oversee the investment of Section funds according to established policy.

Section 4  The Secretary is responsible for maintaining the official records of the Section. The Secretary may be assisted by the Executive Secretary as authorized by the Board. The duties of the Secretary are:
keep a record of the proceedings of all meetings of the Section,
carry out correspondence for the Section, prepare ballots used in election,
amending and maintaining Section procedures, Bylaws and other documents.

ARTICLE V
COMMITTEES

Section 1 The Board may establish the following standing Committees:
- Nominating
- Program
- Scholarship
and such other committees and administrative posts as may be required for the
efficient administration of the Section. If the Board chooses not to establish a
specific standing Committee, the responsibilities of that Committee are
assumed by the Board.

Section 2 Members of committees and committee chairs are nominated by the President and
approved by the Board.

Section 3 The term of a committee appointment is three years.

Section 4 The Nominating Committee consisting of a chair and at least 1 other Section member
shall:
- seek expressions of interest from members of the Section for all vacancies that
  occur;
- affirm that each nominee is eligible to hold the office, will accept the
  nomination, and will serve if elected;
- select two nominees for each elective office to be filled, when available;
- submit to the Board a list of the nominees around January 1 prior to the
  beginning of the term of office.

Section 4 The Program Committee consisting of a chair and at least 1 other Section
members shall:
- plan, develop and coordinate with the Health Physics Society all Section
  meetings in concurrence with their annual or midyear meetings.

Section 5 The Scholarship Committee consisting of a chair, at least 1 other Section member,
and a representative of any other sponsor organization shall:
- establish and implement a procedure for administration of the scholarship
  program;
- provide recommendations for approval by the President on the individuals to
  receive scholarships.

ARTICLE VI
VOTING PROCEDURE

Section 1 Within sixty days following receipt of the report of the Nominating Committee, the
Secretary shall prepare or arrange for the preparation a suitable ballot, ether paper
or electronic with provisions for write-in candidates. Ballots shall include
biographical sketches of nominees presented by the Nominating Committee. One such ballot shall be mailed or electronically transmitted to each active Member of the Section.

Section 2  The ballot shall be a secret ballot. The ballot shall be closed on the 30th day after transmission of the last ballot to the membership.

Section 3  At least two or more disinterested person(s), defined for this purpose as Section members and not on the candidates list, shall tally the vote, counting all ballots where the intention of the voter is clear. All ballots and tally sheets shall be retained by the Secretary until the newly elected officers are installed, at which time they will be destroyed. A plurality elects. In the event of a tie vote, the tie shall be broken by a suitable lottery established by the Secretary.

Section 3  The results of the tally shall be certified by the Secretary and forwarded to the members of the Board. The Secretary shall inform the membership of the results of the election.

Section 4  Resolutions or amendments to the Bylaws may be proposed:

- By any member of the Section Board or
- by petition bearing the signatures of at least ten (10) percent of the voting members of the Section, or
- at any Section business meeting of the membership by majority vote of the Section members present and voting.

Proposed amendments to the Bylaws shall follow the following approval process:

- Be approved by the Section Board
- After Section Board approval they shall be submitted to the Society Rules Committee for review
- After Rules Committee review and approval, the By-laws changes shall be submitted to the Society Board for approval
- After Society Board approval the By-laws changes shall be submitted to the Section membership for a vote. Under the direction of the Section Secretary, the proposed By-laws changes and ballots will be electronically distributed to all active members of the Section.
- Adoption of the proposed By-law changes requires the approval of a majority of the Section voting members using the processes described in Article VI, Sections 2 and 3 of these By-laws.

Section 5  Pertinent propositions for and against a resolution or amendment to the Bylaws submitted to the membership shall be presented so as to enable a member to evaluate the matter in an informed manner. The Secretary shall review the wording with interested parties in order to assure equity of presentation.

Section 6  Decisions are determined by a majority of those Members voting and are binding.

APPROVED: ________________________________

PRESIDENT       DATE

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