Medical Health Physics Section Board
Teleconference Minutes
November 29, 2018

Present: John Gough, Deirdre Elder, Linda Kroger, Bryan Lemieux, Mike Sheetz, Cari Borras, Felicity Beckfield

The agenda was adopted. The minutes of the August 30 Board meeting were approved with two corrections.

AAPM Collaboration
There was discussion regarding the ways in which HPS and AAPM are collaborating and the formality of the relationship. The incoming president of AAPM, Cynthia McCollough, seems to be open to continued collaboration. Larry Dauer is the HPS liaison to AAPM and should be contacted for a status update regarding a formal MOU.

Mike Sheetz is on a task force to develop a Medical Health Physics (MHP) scope of practice. It was initially understood by some that the scope of practice would be part of the recent AAPM Medical Physics Practice Guideline – Scope of Practice for Clinical Medical Physics. That document does not include tasks specific for Medical Health Physics but lists many safety tasks as being applicable to all QMP subspecialties. Mike will assemble a group to move forward with developing the MHP scope of practice.

NRC AU Training Requirements Comments
Joe Ring and Chris Martel were on a group with AAPM and other professional societies to develop a response to the NRC request for comments regarding AU Training requirements. Cari will reach out for a status report.

Mike reported that the regulatory affairs subcommittee is not active and it would be a conflict of interest for him to write comments since he is a member of the ACMUI.

It was decided that it is important for HPS to submit comments separately from that developed by multiple societies. John will write his responses to the NRC questions and circulate them to the board members for additional comments.

2019 San Diego Midyear Meeting and IRPA
The Medical Section will have a special session focused on fluoroscopy Wednesday morning from 8:30 to noon. There are currently six 30 minute talks scheduled. The IRPA meeting will begin Wednesday afternoon and run through Thursday.
Fluoroscopy Training to meet new Joint Commission Requirements
John and Cari had a conference call with Steve Balter and Glenn Sturchi. The recommendation was to set up an FAQ or position statement on how to meet the training requirements. Other organizations have already developed training to meet the requirements. The Education subcommittee is working on a list of available resources with references. We want to have resources available to HPS members and should discuss further for the annual meeting.

Decedent Project
Penny has decided she doesn’t have time to continue the project. Linda will send the documents created by the last student that indicates the work that has been completed and the remaining work. The board will decide whether the project should continue.

Website
Curtis Hicks has finished the work he had planned on the website. He should now have photos of all board members. There was a suggestion to add an “Ask the Experts” feature to the section page, but the board recommends just adding a link to the existing HPS Ask the Experts page. AAPM is starting their own Ask the Experts site.

Medical Health Physics Section Award
Other sections offer awards for students, service, leadership or early career health physicists. The medical section currently provides student travel awards to up to 5 students presenting medically related papers at the annual meeting. Board members should let John know whether we want to offer another award, and if so what.

MHPS Election
Linda has sent emails and is making some progress but needs more candidates for the President-Elect, Secretary/Treasurer and board member positions.

HPS Newsletter
John will send an article describing the special session, the need for additional candidates for the board and other items of interest to the section.

Other Business
Bryan Lemieux also serves on the Public Relations Committee. He sent a copy of the Medical Exposures Fact Sheet to the board. A revised paper by Mettler will be published in February and should be used to update the medical risk information.
Cari indicated that IAEA has published a new Specific Safety Guide on *Radiation Protection and Safety in Medical Uses of Ionizing Radiation*. She will write a summary for the Newsletter and send the link.