I. PURPOSE

The Regulatory Affairs Subcommittee (RAS) operates in accordance with the rules and procedures of the Committee on Current Medical Health Physics Issues (Committee) to support the Medical Health Physics Section (MHPS) of the Health Physics Society (HPS). The RAS works towards these objectives by monitoring and commenting on legislative and regulatory changes that may affect the science and practice of medical health physics.

II. RESPONSIBILITIES

A. Monitor governmental actions, regulatory activities, accreditation body standards, trends, issues, and concerns that may affect the science or practice of medical health physics.

B. Create or review draft comments and/or response statements for consideration by the MHPS leadership.

III. PROCEDURE

A. The RAS will coordinate the drafting of comments on regulatory affairs issues at the request of the MHPS leadership. Society members may recommend the MHPS comment on proposed actions through a request to the MHPS President or President-elect. The RAS will also coordinate its efforts with the HPS Governmental Relations Committee.

B. The RAS will review the request and/or lead an effort to draft a proposed response within the constraints of the request.

C. In preparing a draft document, contributors should be drawn from subcommittee members with expertise in the subject, and other existing committees and task forces related to the subject.

D. Draft documents will be approved by a majority vote of the subcommittee members participating in drafting the document. Dissenting opinions will be summarized for RAS consideration when it votes on a document.

E. Documents approved by the RAS will be submitted to the Committee Chair and MHPS leadership.

IV. MEETINGS

The RAS meets at the HPS annual meetings and via conference calls or by email as necessary. The GRC works with the Government Relations Program liaisons and interested members in drafting response or informational material, as may be requested, by a government agency.

V. SCHEDULE

Review documents as necessary and in a timely manner.

VI. REPORTS

Reports to the Committee Chair should be submitted by the chair at least 30 days in advance of the annual HPS meetings. The report will contain any committee actions during the previous year.