



## Instrumentation Section Report for 2017

**Official Year:** July - June

**Mailing Address:** Instrumentation Section  
124 Bishopstone Circle  
Frederick, MD 21702-5123

**Phone:** 301-975-5815

**Dues:** \$5.00

**Charter Date:** 29 June 2016

**Sponsor HPS special sessions or regional/topical meetings?** Yes, planned for Cleveland, 2018.

Special Sessions have been held at most recent HPS Annual meetings. n/a.

**Collaborate with other societies or HPS Sections?** TBD, yes.

**Website:** <http://hpschapters.org/sections/instrumentation/index.php>

Position	Name	Year
Officers:		
Section Members		
President <i>pro tempore</i>	Thomas P. Johnston	2016-2018
President	Vacant, elections planned for Cleveland 2018	
President-elect pro tem	Tom Voss	
Past President	Vacant, elections planned for Cleveland 2018	
Secretary pro tem	Dennis Hadlock	
Treasurer pro tem	Dennis Hadlock	
Board Member pro tem	Manuel Diaz	
Board Member pro tem	Craig Podgurski	
Board Member pro tem	Tim Martinson	

Board Member	Vacant, elections planned for Cleveland 2018
Board Member	Vacant, ditto
Board Member	Vacant, ditto
Executive Secretary	Thomas P. Johnston
Non-Section HPS Members:	
Director Liaison	James S. Bogard
Director-elect Liaison:	Thomas P. Johnston

***Other Meetings/Activities:***

**History of the formation of the Instrumentation Section**

20 March 2014 – Initiated discussions with Tom Voss regarding formation of a HPS Instrumentation / Instrument Section; propose moving forward with the process per HPS Bylaws and Rules.

21 March 2014 – Sent a message to HPS Secretary, Elizabeth Brackett

Subject: Proposed Instrumentation Section of HPS

Hello Ms. Brackett,

A group of considerable size wishes to form a new Section of HPS, the Instrumentation Section. Please offer guidance on how to proceed. We have read HPS Bylaws, Rule 10.2 - Sections. Can you assist us in distribution of our petition via email to HPS membership?

Thank you for your consideration of this matter.

Best regards,

Thomas Johnston

24 March 2014 – Submitted Petition to HPS Secretary, Elizabeth Brackett, IAW HPS Bylaws/Rules.

2 April 2014 – Requested follow-up information from HPS Secretary, Elizabeth Brackett.

9 April 2014 – A follow-up inquire to HPS Secretary, Elizabeth Brackett. Offered to help/assist.

9 April 2014 – Reply received from Brett Burk, via E. Brackett. Brackett turns this over to Burk.

9 April 2014 – I propose to craft a survey using SurveyMonkey to poll HPS membership; submit Petition to Burk.

21 April 2014 – Request update from Burk. Response from Burk. He has received approval to proceed from Darrell Fisher.

29 April 2014 – Request update from Burk. Burk responds that he is meeting with HPS all day. Burk will check tomorrow.

19 May 2014 – Request update from Burk. SurveyMonkey survey questions submitted to Burk.

22 May 2014 – Blast email from HPS on: HPS Instrumentation Section Interest Survey.

23 May 2014- Burk reports: 56 people are supportive and interested.

23 May 2014 – Bret reports 74 names and climbing... Bret offers assistance to create Bylaws.

25 May 2014 – Bret reports ... “wow indeed. Up to 168 now.”

Summer 2014 – HPS National meeting in Baltimore. Admittedly, the Section formation work fell off my (me, TPJ) radar, as I was preparing 4 Abstracts and Presentations for the Meeting. Then Fall and Winter 2014.

19 February 2015 – Requested status report from Burk.

20 February 2015 – Burk responds with: “will do a little research this weekend to see where we are and then we can take next steps. Worst case is that we submit it for electronic ballot. I know that it was discussed, but need to review the newly approved minutes to see if action was taken.”

20 February 2015 – I respond with noting that Section charter and bylaws are being prepared.

20 February 2015 – Section charter and bylaws submitted to Burk. Burk acknowledges receipt.

20 July 2015 – Serendipitous meeting with D. Fisher at HPS meeting in Indy, just prior to the HPS Business Meeting. Fisher is rather dismayed/shocked/embarrassed that this action item fell off the radar, someone dropped the ball. (Please this is my (TPJ) opinion and in my own words, my interpretation of the conversation with Fisher.)

20 July 2015 – Fisher requests electronic files with the Charter and Bylaws. He will have the Rules Committee review them, then arrange for an electronic ballot of the Board.

21 July 2015 – Section charter and bylaws submitted to Fisher by TPJ. Fisher responds that he will check status with the Rules Committee. Fisher will then ask our current president (Kirner) to set up an electronic ballot on Section formation.

26 August 2015 – Request update from Fisher. Fisher responds that the Rules Committee did not respond to his request.

29 September 2015 – Request received from Nancy Kirner to be filled in on the history of the Instrument Section. Kirner requests the proposed Rules or Bylaws. Kirner asks for a little history of my (TPJ) efforts. TPJ submits the details as outlined above.

9 October 2015 – Burk comments that the Board needs to approve the petition and then the Charter and Bylaws.

11 December 2015 – Cc: from Glenn Sawtelle to Fisher as a follow-up to RE: HPS - Forming a Section emails. Sawtelle notes he has: “yet to see the proposed Rule and SOP for the section.”

11 December 2015 – Response from Fisher to Sawtelle:

“Thomas Johnston, Health Physicist, NIST Center for Neutron Research at the National Institute of Standards and Technology submitted the Instrumentation Section Charter and By-Laws to Brett Burk on February 20, 2015, for review and approval. These materials should have gone to Rules Committee and should have been taken up by the Board of Directors for action. See message string below. When nothing happened, Tom subsequently asked me what needed to be done next, and I was trying to help him as I struggled to figure out what the status was on the request by the Instrumentation Section to become established.

“We have an established process for forming new technical sections, but sometimes things fall through the cracks and action is stalled. I am now further removed from the leadership, so I hope someone else on this distribution will pick up the ball and move this forward. I think we owe it to our members to act according to the best interests of our organization.”

11 December 2015 – Kirner responds to Fisher and Burk, Hamrick, and Cherry; notes that the Board will be voting on this in the next two weeks.

8 February 2016 – Tom Voss notifies me that at the Austin HPS Midyear, Voss learned from Jim Bogard that Bogard was the HPS advisor for the new Instrumentation Section.

10 February 2015 – TPJ requests status of Instrumentation Section formation from Kirner and Fisher, and copies Burk, Hamrick, Cherry and Sawtelle. Asks how to proceed and what is next?

11 February 2016 – Sawtelle responds that Instrumentation Section was discussed at BOD in Austin.

12 February 2016 – Burk responds that the BOD approved the creation of the Section via an electronic ballot. In an additional email, Burk clarified that: “the Section exists now! Woohoo!” He further mentioned that: “we are working through the paperwork.”

16 February 2016 – Sawtelle submitted remarks regarding Rule 10.2, the process to follow when forming a Section.

23 February 2016 – Sawtelle submits revised Charter for review.

10 March 2016 – Sawtelle submits final of Charter.

12 March 2016 – Sawtelle submits final of Bylaws.

13 March 2016 – Burk responds that Charter and Bylaws will go out for vote this week.

25 May 2016 – James Bogard notifies TPJ that Kirner has asked Bogard to be the new Instrumentation Section HPS Board liaison. Bogard passed along information from Burk that: “the Board is currently balloting your charter and bylaws.”

26 May 2016 – TPJ informs Burk and Bogard that TPJ has been building a list of prospective officers and have done some work on the Section website and Logo creation.

22 June 2016 – Bogard inform TPJ that the HPS BOD meeting will be on 26 June and to contact Cheryl Olson for news or issues with the Instrumentation Section. Bogard informs TPJ that Section Reports are overdue.

22 June 2016 – Bogard and Burk inform TPJ that the online format for Section Report is not available. Heide Rohland and Fred Baes are notified.

23 June 2016 – TPJ submits to HPS a SurveyMonkey to be sent to HPS members to announce and at the same time solicit those interested in becoming an active part of our newest Section. Candidates are requested for president-elect, secretary/treasurer, newsletter editor, board of directors x3, webmaster.

23 June 2016 – No response from HPS.

7 July 2016 – No response from HPS.

8 July 2016 – Nancy Kirner inquiry regarding SurveyMonkey survey blast

8 July 2016 – TPJ submits Section Annual Report via email

11 July 2016 – Burk thanks TPJ for submitting Section Annual Report

3 August 2016 – Burk asks TPJ if still interested in SurveyMonkey survey

30 March 2017 – Section web page goes online and begins to take shape

5 April 2017 – Blast email by TPJ announcing new Section to interested members

April 2017 – TPJ’s Inbox flooded with positive responses from HPS members interested in joining and serving in leadership positions

10 July 2017 – TPJ holds inaugural business meeting of Instrumentation Section. Well attended.

12 July 2017 – During Section leader meeting with HPS leadership, announcement made to present TPJ with **congratulatory ‘Certificate’** noting establishment of instrumentation Section at HPS BOD meeting on 13 July 2017 (the next day)

13 July 2017 – TPJ attended BOD meeting, but no presentation to TPJ

February 2018 – TPJ unable to attend Midyear in Denver due to budget constraints

February 2018 – Instrumentation Section to have Special Session and business meeting in Cleveland

***Additional Comments/Concerns/Suggestions:***

James Bogard to be commended and thanked for all the support and assistance during his term as Section Liaison.

This report was submitted on 27 February 2018 by Thomas P. Johnston.

*Thomas P. Johnston*