Call to order: A Homeland Security Session (HSS) meeting of the Health Physics Society (HPS) was held on 18th July, 2018. The meeting convened at 4:33 pm EDT with President-Elect John Hageman presiding over the meeting.

Meeting minutes:

**HSS Distinguished Service Award**
Brooke Buddemeier was honored and awarded with the HSS Distinguished Service Award.

**New Officers and Board Member**
President-Elect John Hageman became the new HSS President. Brooke Buddemeier was elected to President-Elect. Shraddha Rane was elected to be the Secretary-Treasurer. Nancy Stanley was elected as a new Section Board member.

**Working groups**
- Suggestions were made to re-energize the seven working groups that are listed currently under the HSS home page.
- Recommendations were made to change the names of some working groups and appoint volunteers to lead the functional group. A quarterly teleconference should be conducted to report the working group progress. Shraddha Rane volunteered to lead the working group of Interdiction and Security. Carolyn Seifert’s Nuclear Terrorism Preparedness working group has been very active.

**Member Communication**
- Executive Board members and the President discussed a few ideas towards connecting the HPS members via their LinkedIn profiles. Some board members opined against it and preferred to keep their professional association separate from their social media. The idea of merging the LinkedIn profiles with the respective member directory list was entertained, but the decision is on standby.
- The President-Elect recommended recording webinars to educate the members of the society on different topics of homeland, nuclear and radiological security, which can further be approved for CEU’s and help build revenue.
- Section members John Lanza and Peter Darnell were appointed by the President to start HSS newsletters, to be hyperlinked as section news on the monthly HPS News.
• It was suggested that, on a volunteer basis, the HPS members could add their LinkedIn® connection, so that the HPS members could see another member’s photo and professional background information.

**Finances**

• It was mentioned that HPS is cutting cost for the next annual and midyear meetings. The HSS section will also have to manage the funds responsibly and find ways to recoup the expenditures. Fees may be charged by the Secretariat for HSS Special Sessions.

• All Section monies are kept by the Secretariat for use by the Section.

• The current HSS account balance is $7,127.94

**Action Items:**

• President to contact the working groups and appoint new leadership, as necessary.

• President to conduct quarterly teleconferences and Darnell and Lanza to develop quarterly newsletter articles.

• Secretary-Treasurer to consult with Secretariat regarding current HSS funds.

• Lanza to check with Secretariat on fees charged to Sections.

• President to contact Kelly Classic about adding a member’s LinkedIn® connection to the HPS web-based directory.

**When is next meeting:** July 2019

**Adjournment:** The meeting was adjourned at 5:15 pm EDT.